



California Department of Corrections
INFORMATIONAL BULLETIN

**Subject: REVISION TO CDC FORM 989,
INTERNAL AFFAIRS INVESTIGATION
REQUEST**

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The purpose of this Informational Bulletin is to officially announce the revision of the California Department of Corrections' (CDC) Form 989, Internal Affairs Investigation Request. This form is used to initiate Category I and II investigations of alleged employee misconduct.

The CDC Form 989 was revised in order to include lines for the discovery date of the alleged misconduct and identify the supervisor who discovered the misconduct. This information is vital to determining when the Notice of Adverse Action must be served on the employee, assuming that such action is to be taken. These revisions do not change the nature or use of the revised CDC Form 989 (Rev 1/02).

The CDC Form 989 (Rev 1/02) will be printed on 8 ½" x 11", one-sided, white bond paper and can be ordered through Prison Industry Authority on a CDC 1853 in quantities of 500 sets.

Please inform all persons concerned with the contents of the bulletin. Please direct any inquiries regarding this bulletin to Harinder Kapur, Staff Counsel, Legal Affairs Division, at (916) 445-0345 or Vickie Brewer, Supervising Senior Staff Counsel, at (916) 323-0115.

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